

## **Memorandum of Agreement (MOA)**

### **French Society for Matrix Biology and the British Society for Matrix Biology**

#### **A. Parties to the Agreement**

This Memorandum of Agreement is between the French Society for Extracellular Matrix Biology (hereafter SFBMEc) and the British Society for Matrix Biology (hereafter BSMB). The two institutions shall be referred to collectively as the “Participating Societies” in this Memorandum of Agreement.

#### **B. Purpose of the Agreement**

To allow mutual membership status for the membership of the Participating Societies for the registration at the regular meetings of the Participating Societies.

#### **C. Personnel**

Organisers of meetings for BSMB and SFBMEc will work to ensure meeting access for the membership of both Participating Societies. The final responsibilities will lie with the host Society’s meeting organisers.

#### ***Secretariat***

The designated operational officer of BSMB or SFBMEc, for the purposes of developing and implementing the terms of this agreement will be a Committee Member from one of the Participating Societies, selected by their own Societies processes.

#### **D. Terms of agreement**

1. Members of the Participating Societies will be able to avail of the event’s ‘Member(s) Rate(s)’ when registering to attend. The Participating Societies agree to confirm the membership status of these delegates prior to the event (with both Societies’ acting in compliance with GDPR – see 8).
2. Participating Societies will contribute in the form of travel bursaries and grants for their own participant members at their own discretion, which will be excluded from the budget. Mutual membership status will not apply for the eligibility for travel bursaries and grants from the host Society.

#### **Publication & Marketing**

3. The Participating Societies agree to market the event to their respective memberships and to help coordinate marketing between both Societies’. The production of a marketing plan and all marketing collateral for the event lie with the host Society’s meeting organisers.

#### ***Secretariat***

4. The host Society will take full responsibility for managing all logistical and operational aspects of the event programme.

#### **Website**

5. The website will be a separate entity and both Participating Societies will provide a link from their own Societies’ website.

### **Submission of Abstracts**

6. The submission and reviewing process will be the responsibility of the host Society.

### **Awards**

7. Organisation and awarding of prizes at the meeting lie in the responsibility of the host Society. Mutual membership status will not apply to other membership-related benefits at the meeting. Whilst Poster prizes will apply to all participants, oral prizes will like other awards be restricted to the host society only.

### **GDPR**

8. Participating Societies' agree to comply with GDPR. Personal Data (including name, email address, address etc.) cannot be shared between Societies without explicit consent from the registered delegate. The hosting Society will include a consent field in the registration portal for the event to allow the sharing of data solely for the purposes of verifying Participating Society membership.

For the **British Society of Matrix Biology**:

Signed:



Print Name: Andrew Pitsillides

Position: Professor of Skeletal Biology, BSMB Chair

Date: 20.05.2025

For the **French Society for Extracellular Matrix Biology**:

Signed:



Print name: Carine Le Goff

Position: Chairwoman of French Society for Matrix Biology (SFBMEc)

Date: